



ELTE | IK
INFORMATIKAI KAR

Mobility abroad

Preliminary subject equivalence

- Advantages of gaining international experience through study abroad or internships
 - The planning process
 - Information for students planning to study at partner universities in Germany
 - Subject recognition for students participating in Erasmus or other international mobility programmes
- Curriculum opportunities for students in the
- BSc in Computer Science training programme
 - BSc in Mechanical Engineering
 - MSc in Computer Science MSc in Data Science, MSc in Artificial Intelligence
 - MSc in Mechanical Engineering
 - MSc in Cartography
 - MSc in Geoinformatics
 - Before Mobility
 - During Mobility
 - Further Steps After Mobility

Advantages of gaining international experience through study abroad or internships

- access to a different range of academic subjects,
- improvement of language skills,
- broader cultural knowledge and intercultural experience,
- increased flexibility, which significantly enhances future career opportunities and employability.

Our university is proud to have numerous international partner institutions. Among all students of ELTE, our faculty sends the highest number of scholarship recipients abroad and offers one of the widest ranges of mobility programs for interested students. Within our curricula, the introduction of Mobility Windows (the Erasmus block) serves a specific purpose—in this respect, we differ from other faculties. It is designed to make it easier for students to have subjects completed abroad recognized in accordance with the curriculum. Current international opportunities and calls for applications at ELTE Faculty of Informatics are available [HERE](#):

Erasmus

CEEPUS

Summer Schools

Please note that scholarship holder students (SH, SH Sport, Diaspora, Students at Risk) cannot participate in student mobility programmes!



General Information about the Erasmus Block

Mobility Windows—also known as Erasmus blocks—are available in certain programmes of the Faculty. Their purpose is to facilitate the recognition of subjects completed abroad in accordance with the curriculum. These blocks represent a predefined maximum credit framework within each programme and can be used flexibly to count professional subjects.

For subject accepted within this block, direct subject equivalence is not required. This means that students do not need to find exact matching courses abroad for specific subjects in their home curriculum. Instead, students may choose subjects offered by the host institution that differ in focus from those at home, as long as they are professionally relevant. These subjects can still be recognized as part of fulfilling the curriculum requirements.

In all programmes, the Erasmus block is considered a compulsory elective component.

To support the use of Erasmus blocks, we have developed curriculum guidelines for each specialization, including detailed descriptions. These guidelines help students plan their studies in advance and show how to integrate their international studies into the structure of their programme effectively.



The planning process

Get to know your curriculum and assess its possibilities for Erasmus subject recognition.

To do this, select your programme from the guide.

Based on the subjects offered at the host university, plan the subjects you intend to take abroad and check how they fit into your curriculum requirements. For students of the BSc in Computer Science, the [programme structure planning tool](#) provides additional support for this process.

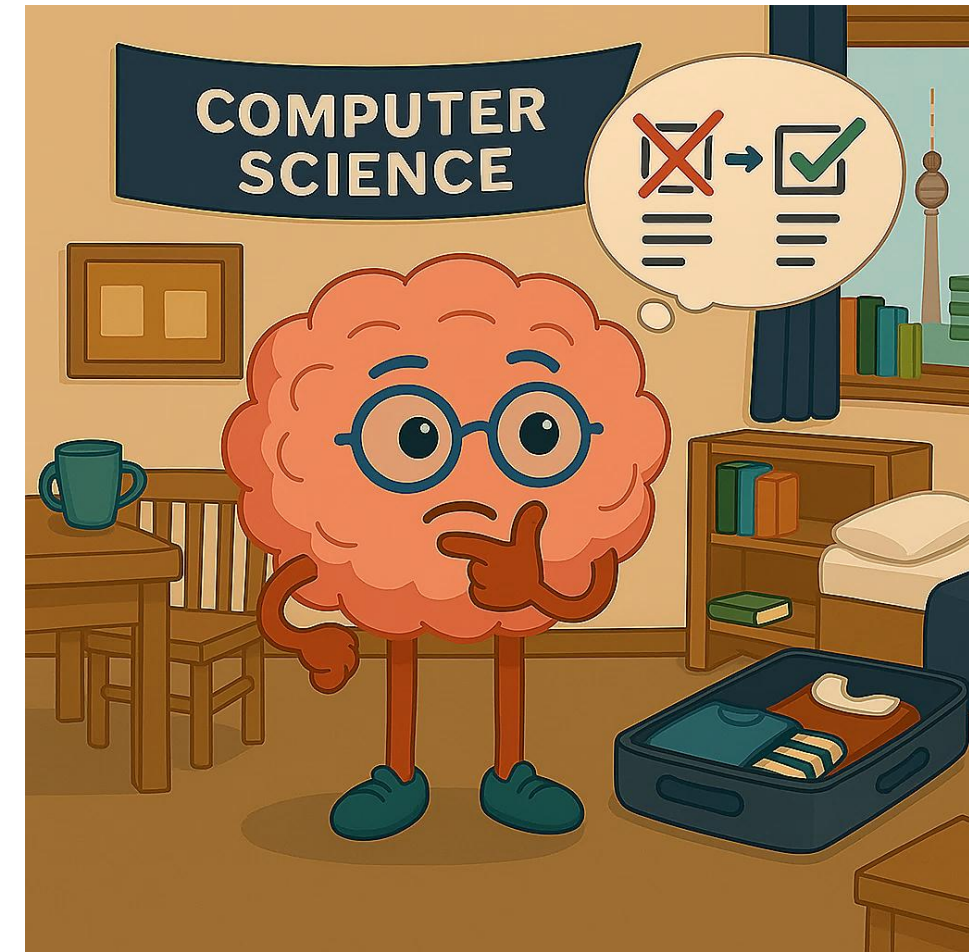
- [BSc in Computer Science](#)
- [BSc in Mechanical Engineering](#)
- [MSc in Computer Science](#)
- [MSc in Artificial Intelligence](#)
- [MSc in Computer Science for Autonomous Systems](#)
- [MSc in Data Science](#)
- [MSc in Mechanical Engineering](#)
- [MSc in Cartography](#)
- [MSc in Geoinformatics](#)

If you find a subject at the host university that may be equivalent to one of your subjects based on its syllabus, we recommend that you contact the subject coordinator or the member of the department's credit transfer committee responsible for the subject in advance. If at least 75% similarity can be established based on the syllabus, the instructor is required to accept the equivalence.

Please send the syllabus and credit value of the foreign subject, and indicate which subject in your home curriculum you would like it to replace. Request confirmation of acceptance by email or in a written document, which you will later upload as part of your Neptun request.

The Planning Process

- If your equivalence is rejected by the lecturer, you may continue by searching for another equivalent subject or by requesting recognition of the subject within the Erasmus block. In the latter case, no prior approval is required; you only need to attach the subject syllabus to your application to confirm that you are requesting recognition of a professional subject. Further details are available under the programme-specific information.
- If you cannot find subjects at the host institution that correspond to subjects in your curriculum, consult your programme or specialization coordinator to determine which subjects may still be accepted as equivalent based on competencies. The outcome of this consultation must be attached to your request.
- You may also use the free elective credits in your curriculum to recognize any subject, including non-professional subjects. This option should only be chosen if the previously described curriculum-based options are not suitable or if you have exceeded the Erasmus block credit limit.
- If it is necessary to take subjects at your home institution in order to maintain academic progress or to obtain the pre-degree certificate certificate (absolutor), you may submit a request for an **Uniquely tailored study arrangement** before departure, together with your Learning Agreement (LA). Please note that Erasmus regulations do not support taking subjects at the home institution during the mobility period. The purpose of the mobility cannot be to complete home curriculum subjects while abroad. Only in exceptional cases is it possible to take 1–2 such subjects.
- Requests for an **Uniquely tailored study arrangement** must be submitted to Bernadett Benczekovits, Education Assistant, via email at bernadett@inf.elte.hu, in accordance with the relevant Academic Regulations for Students (ARS). It is recommended to consult with her in advance regarding the submission process.



Curriculum opportunities for students in the BSc in Computer Science training programme

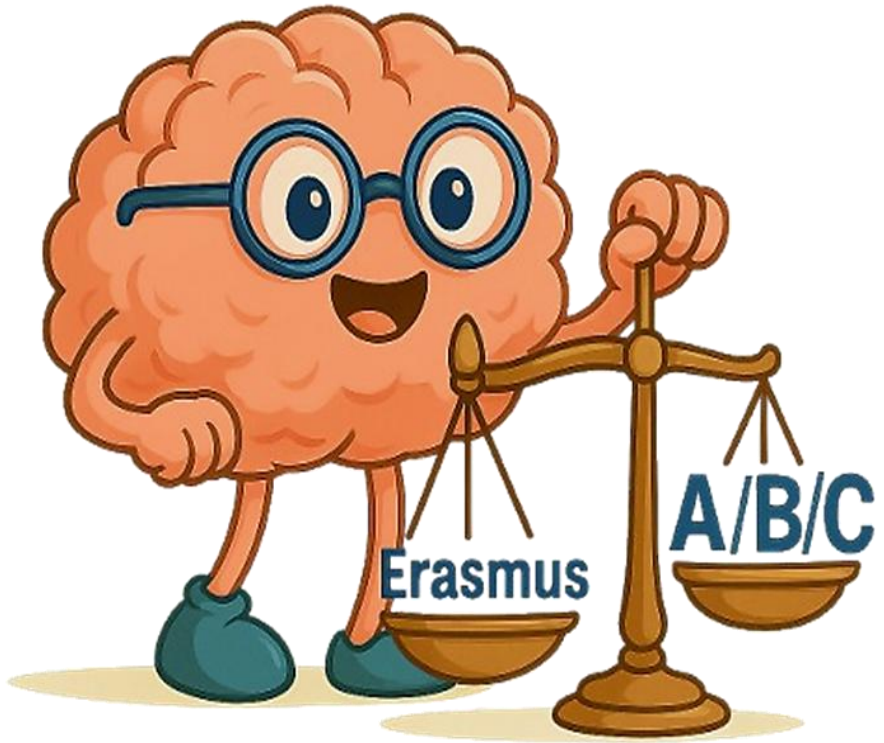
It is recommended to schedule your study abroad period for the 5th semester. However, with individual planning and proper preparation, this timing can be adjusted. If you plan your mobility for the 5th semester, the compulsory subjects required for your programme and specialization in that semester should either be completed in the 3rd semester or postponed to a possible 7th semester.

Plan your academic advancement using the [programme structure planning tool](#) (for Bsc in Computer Science Students) in such a way that you do not take compulsory elective or elective subjects before your Erasmus mobility. Instead, focus on completing your compulsory subjects in advance.

Based on this curriculum structure, you may have up to 20 credits earned abroad recognized as professional credits within the compulsory elective credit range of your specialization, in the form of an Erasmus block. In addition, you may also obtain up to 10 free elective credits during your stay abroad without subject-specific restrictions.

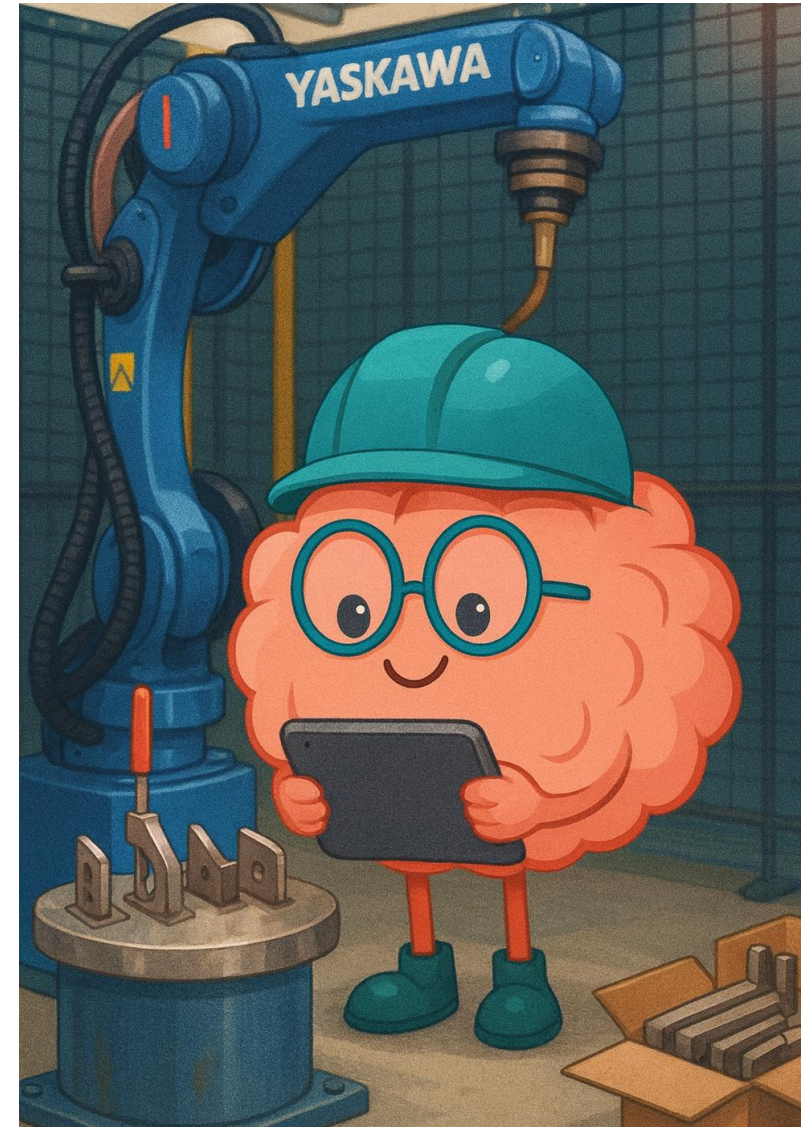
With this full 30-credit semester completed abroad, you can continue to progress according to your recommended curriculum.

If you wish to follow this subject sequencing, it is recommended to submit a curriculum change request in the Neptun system under: **IK – Request for changing curriculum.**

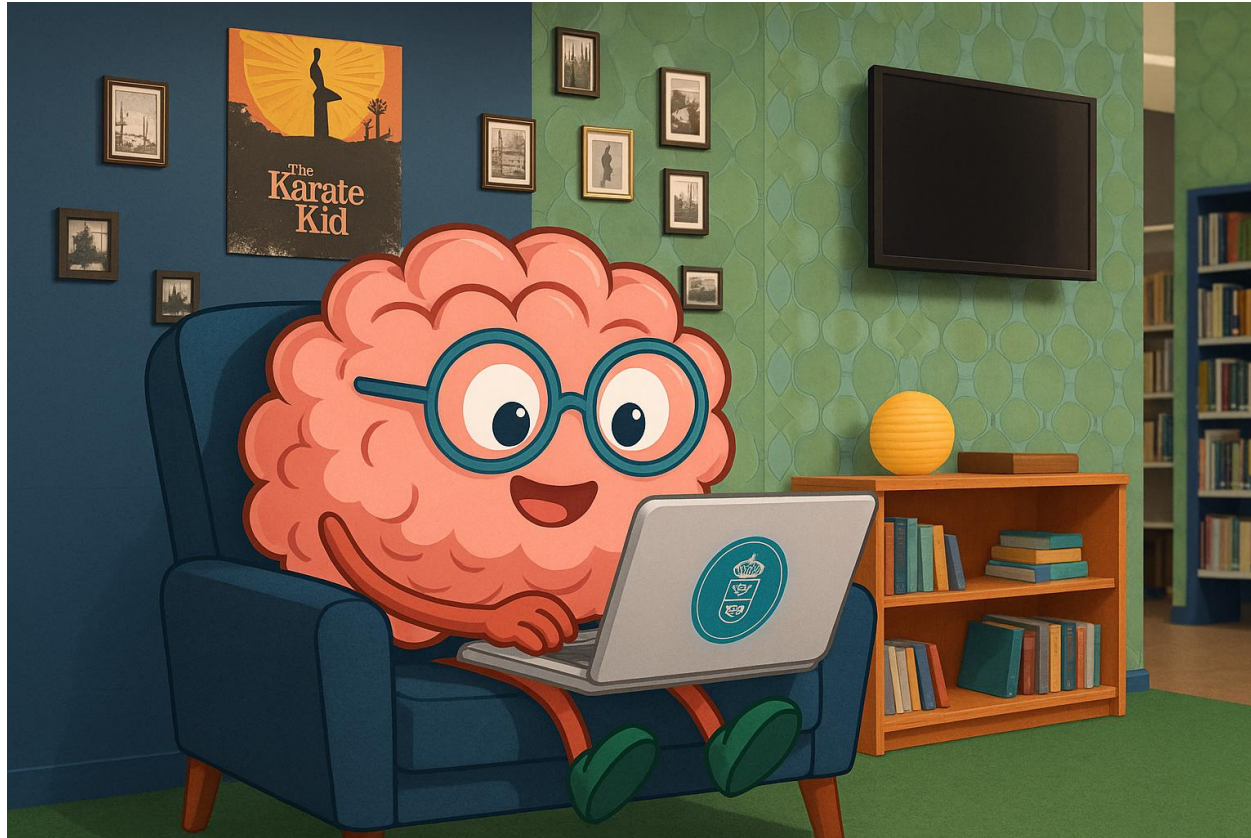


Curriculum Opportunities Supporting Student Mobility: BSc in Mechanical Engineering

- Students enrolled in the dual study programme are not eligible to participate in an Erasmus semester.
- If you are not enrolled in the dual programme, please contact the programme coordinator, [Dr. Tibor Borbély](#), for further advice.



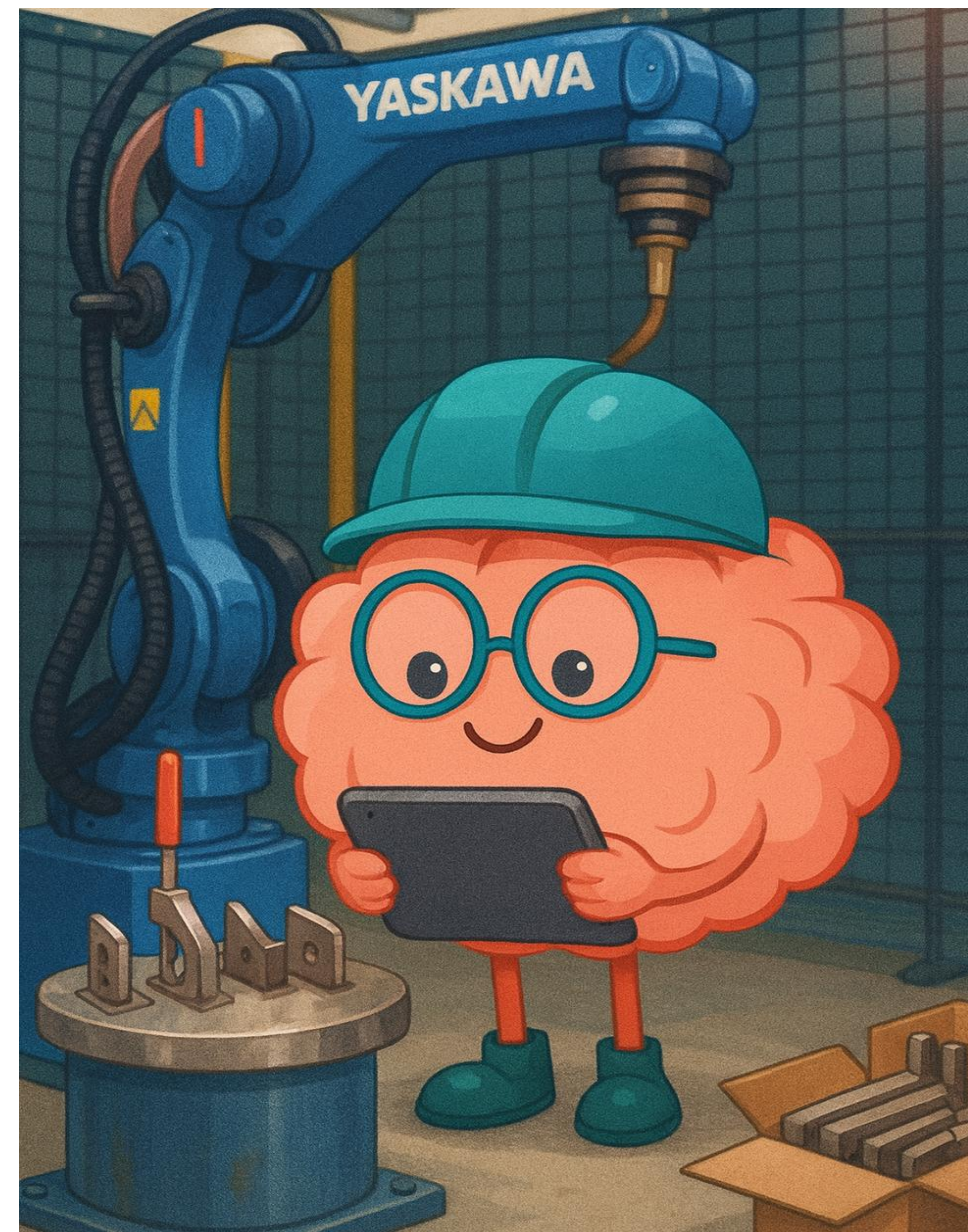
Curriculum Opportunities Supporting Student Mobility: MSc in Computer Science MSc in Data Science, MSc in Artificial Intelligence



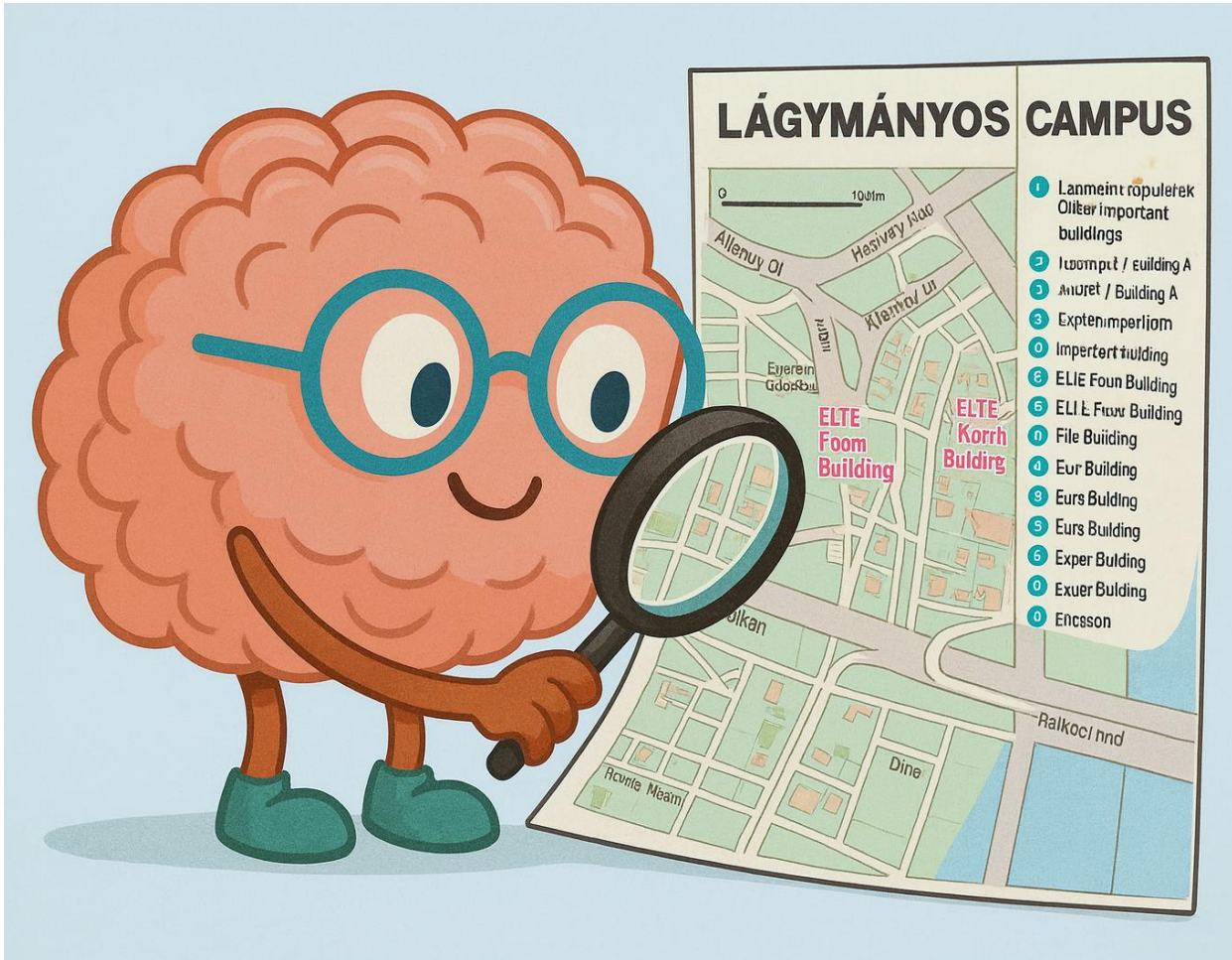
- All English-language programmes and specializations include a 24-credit Erasmus block. Study abroad is recommended for the 3rd semester, which facilitates the recognition of subjects completed abroad as part of the curriculum, up to a maximum of 24 credits within the Erasmus block.
- You can view your curriculum [HERE](#).
- Courses recognized within the Erasmus block count toward the credits of compulsory elective subjects.
- In addition, up to 6 credits completed during Erasmus studies may be recognized as elective credits, without any subject-specific restrictions.

Curriculum Opportunities Supporting Student Mobility : MSc in Mechanical Engineering

- The programme includes a 15-credit Erasmus block to support students in the recognition of subjects completed during their Erasmus studies.
- You can view the curriculum [HERE](#).
- Following prior consultation with the programme coordinator, [Dr. Endre János](#), the following compulsory elective and elective courses may be replaced by professional subjects completed during the study abroad period:
 - Master studies and learning skills (2 credits)
 - Research methodology (5 credits)
 - Microcontroller based device development (3 credits)
 - Project 2 (5 credits)



Curriculum Opportunities Supporting Student Mobility: : **MSc in Cartography**



- The curriculum recommends undertaking international studies in the **3rd semester of the master's programme**. The 15-credit Erasmus mobility window allows students to complete professional subjects abroad, which can be counted toward the credits of elective (compulsory elective) subjects.
- This can be supplemented with 6 credits of elective subjects, for which there are no subject-specific restrictions.

You can view the curriculum [HERE](#).

Curriculum Opportunities Supporting Student Mobility: : **MSc in Geoinformatics**

- **The curriculum includes a 24-credit Erasmus block**, which facilitates the recognition of professional subjects completed abroad, up to a maximum of 24 credits within this Erasmus block.
- **In addition, up to 6 credits earned during Erasmus studies** may be recognized as elective credits (without subject-specific restrictions). This makes it possible to complete a full 30-credit semester abroad.

You can view the curricula [HERE](#).



Information for students planning to study at partner universities in Germany

Please note:

- Due to the specific characteristics of the German higher education system, **semesters typically start and end later than in Hungary, and schedules may vary between federal states within Germany.**
- As a result, **you will need to submit your scholarship application according to the German academic calendar**, with adjusted deadlines. For further details, please contact your student coordinator:
- [BSc students](#)
- [MSc students](#)
- [Savaria Campus students](#)

This situation may involve certain challenges:

- Limited time will be available for submitting required requests and later for submitting the Transcript of Records.
- The scholarship application must also be submitted with adjusted timing in line with the German system.
- Please take these factors into careful consideration when choosing the location of your studies abroad.





For further information, please visit our [website](#):

[Programme Structure Planner – for BSc in Computer Science students](#)



Subject recognition for students participating in Erasmus or other international mobility programmes

1.

Please consult the relevant lecturers in advance regarding the recognition of a subject.

For subjects to be recognized within the Erasmus block, or as elective subjects, prior consultation with lecturers is not required.

2.

Submit the request titled **"IK - Subject Recognition for Students Participating in Erasmus or Other Mobility Programmes"** via Neptun, attaching the required syllabi (in the case of compulsory and compulsory elective courses).

3.

Correctly completed applications will be forwarded to the relevant instructors for approval.

Applications submitted with errors will be returned to the student by the responsible coordinator for correction. Processing is faster if you attach proof of prior consultation with the subject coordinator regarding subject equivalency.

4.

Upload the received decision together with the Learning Agreement (LA) to the [Mobility Online platform](#).

5.

At the end of your mobility period, upload the Transcript of Records you have received to the [Mobility Online](#).

6.

Based on the equivalencies approved in the preliminary subject recognition request and the Transcript of Records certifying the completion of the subjects, **the student coordinator will record the results in the Neptun system.**

Before Mobility

After a successful application, and before mobility, please consult [the Erasmus coordinator](#) regarding the required administrative steps, specially the submission requirements for the Learning Agreement (LA) Before Mobility, which is one of the conditions for receiving the Erasmus+ scholarship.

Please review the [programme structure planner](#) (for BSc in Computer Science students) relevant to your programme. It is recommended to do this already when considering studying abroad to ensure optimal academic planning.

Before submitting the LA, you must also submit the request titled **“IK - Subject Recognition for Students Participating in Erasmus or Other Mobility Programmes.”**

In this request, you must also apply for the activation of the Erasmus semester for your semester of mobility, and provide the subjects you plan to take abroad in three separate tables:

Table I:

Subjects to be taken abroad that you wish to have recognized at home as curriculum-based (mandatory or compulsory elective) subjects. If you have already consulted the subject coordinator or programme coordinator regarding recognition, please attach the syllabus and the approval. A syllabus must be attached for each listed subject abroad. **Please attach an English-language course description (syllabus) for each of the listed courses taken abroad.**

Table II:

Subjects to be taken abroad that you wish to have recognized as part of the Erasmus block. These are professional subjects that may be credited towards the credits of compulsory elective subjects in the curriculum. **Please attach an English-language course description (syllabus) for each of the listed courses taken abroad.**

Table III:

Subjects used to account for any credit differences from Tables I and II, which will be recognized as elective credits.

Table IV:

Subjects to be taken abroad that you wish to have recognized as elective subjects at home.

| Recognition of CURRICULUM subject: completed during the mobility | | | | | | | | |
|--|----------------------|------------------------|---------------|---|-----------------------------------|------------------------|--------|--|
| Data of the subject(s) completed abroad | | | | Data of the subject(s) related to your current training programme at ELTE | | | | |
| Subject code | Title of the subject | E: Exam P: Practice | Credit | Subject code | Title of the subject | E: Exam P: Practice | Credit | Department responsible for the subject |
| 1. | Code1 | Title1 | Exam 5 | IPM-22IASFE | Advanced Software Technology L. | term mark | 4 | Gergely Dévai |
| 2. | Code2 | Title2 | Practice 3 | IPM-22fesDDSG | Design of distributed systems Pr. | term mark | 3 | Zoltán Horváth Dr. |
| 3. | | | | | | | | |
| 4. | | | | | | | | |
| 5. | | | | | | | | |
| 6. | | | | | | | | |
| 7. | | | | | | | | |
| 8. | | | | | | | | |
| 9. | | | | | | | | |

TABLE II

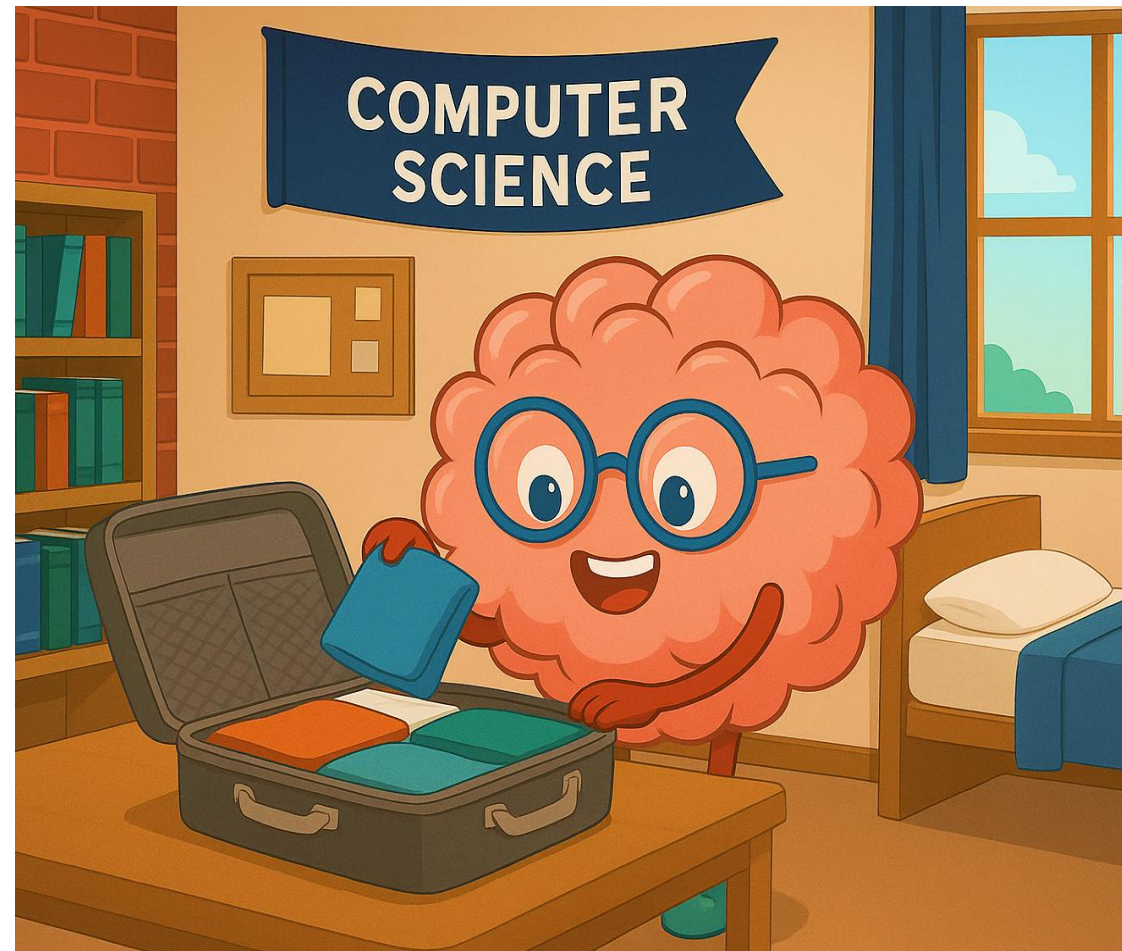
| Recognition of ERASMUS BLOCK subject: completed during the mobility (BSc: max 20 credits, MSc: max. 24 credits) | | | | | | | |
|--|----------------------|------------------------|---------------|---|--|--|--|
| Data of the subject(s) completed abroad | | | | Data of the subject(s) related to your current training programme at ELTE | | | |
| Subject code | Title of the subject | E: Exam P: Practice | Credit | Erasmus block in the same credit value | | | |
| 1. | Code3 | Title3 | Exam 4 | | | | |
| 2. | Code4 | Title4 | Practice 4 | | | | |
| 3. | | | | | | | |
| 4. | | | | | | | |
| 5. | | | | | | | |
| 6. | | | | | | | |
| 7. | | | | | | | |
| 8. | | | | | | | |
| 9. | | | | | | | |
| 10. | | | | | | | |
| 11. | | | | | | | |
| | | | Summa: | 8 Credit | | | |

TABLE III

| Recognition of CREDIT DIFFERENCES completed during the mobility AS ELECTIVE SUBJECTS | | | | | | | |
|--|----------------------|------------------------|-----------|---|--|--|--|
| Data of the subject(s) completed abroad | | | | Data of the subject(s) related to your current training programme at ELTE | | | |
| Subject code | Title of the subject | E: Exam P: Practice | Credit | Elective subject(s) in the same credit value | | | |
| 1. | Code5 | Title5 | Exam 3 | | | | |
| 2. | Code6 | Title6 | Exam 4 | | | | |
| 3. | | | | | | | |
| 4. | | | | | | | |
| 5. | | | | | | | |
| 6. | | | | | | | |
| 7. | | | | | | | |
| | | | Summa: | 7 Credit | | | |

Before Mobility

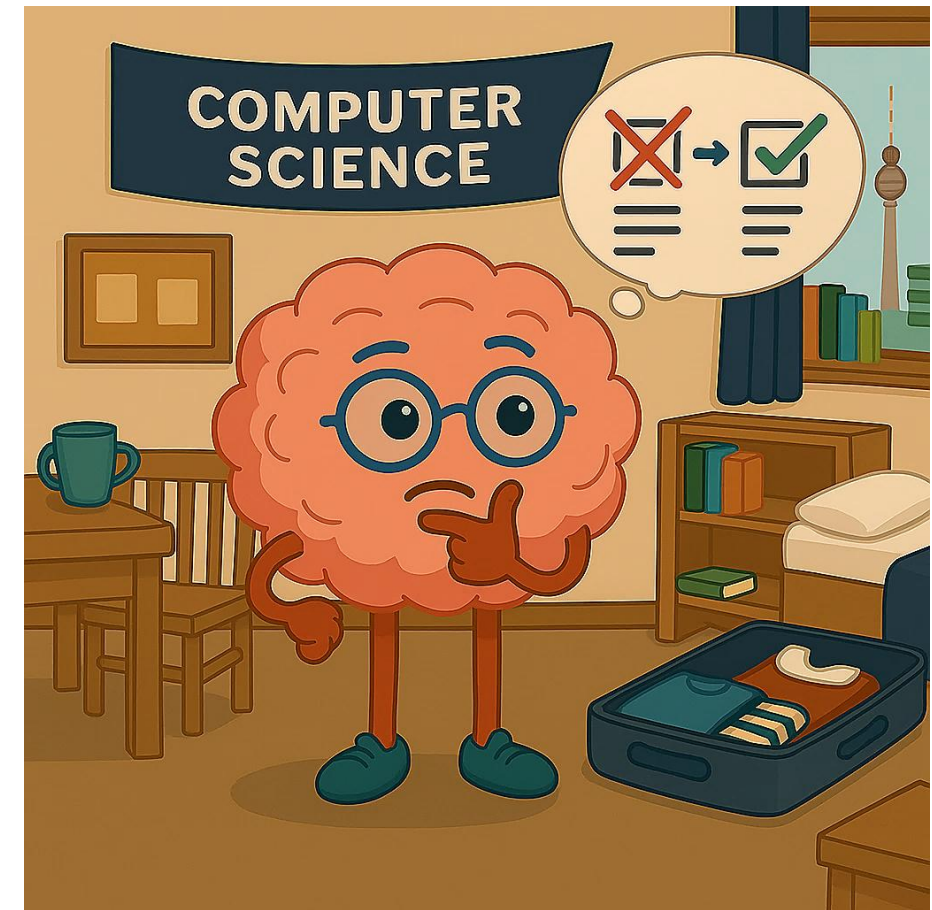
- After the decision has been made, download the official decree of your request from Neptun and attach it when preparing and submitting the Learning Agreement (LA) Before Mobility.
 - **In section "A"** of the document, list the subjects you intend to take at the host institution.
 - **In section "B"**, list the corresponding curriculum-based subjects that you intend to complete by substituting them with the subjects taken abroad.
 - **The document must be signed by three parties:** the student, the host institution, and the home institution.
- If it is necessary for your academic progress or for obtaining your final pre-degree certificate (absolatory) to take a subject at your home institution, you may submit a request for a **Uniquely tailored study arrangement** together with the LA, before departure.
- **Please note that the Erasmus regulations do not support taking subject at the home university during the mobility period.** The purpose of the mobility cannot be to complete home curriculum subjects remotely while staying abroad. In exceptional cases, this may be allowed for only one or two subjects.
- The request for a **Uniquely tailored study arrangement** must be submitted to the educational assistant, **Bernadett Benczekovits**, at the email address bernadett@inf.elte.hu, in accordance with the relevant regulations of the Academic Regulations for Students (ARS). It is recommended to consult her in advance regarding the submission process.



During Mobility

Submission of Modification Documents

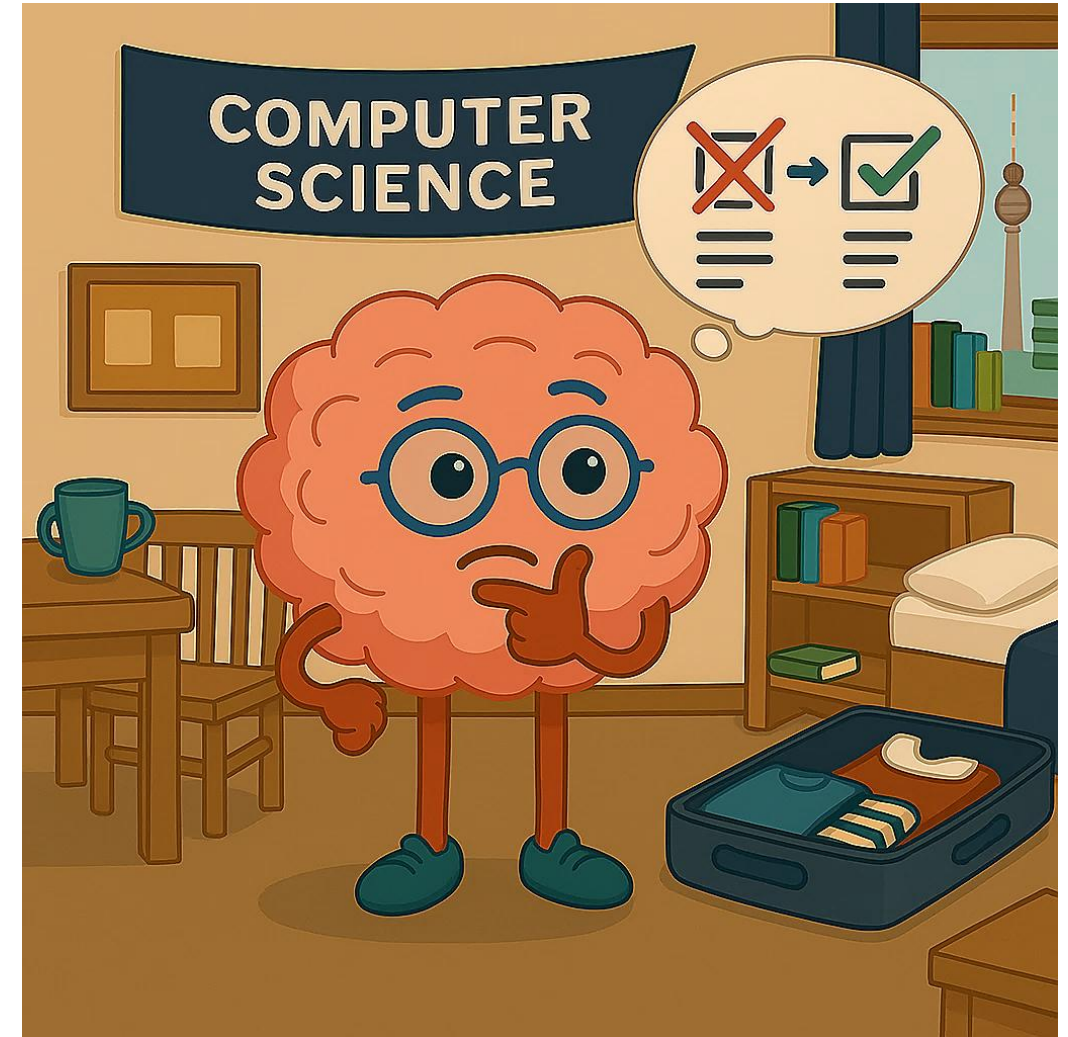
- If, prior to departure or during the first days of your mobility period, it becomes apparent that **one or more planned subjects are not offered and therefore cannot be taken**, you may submit a modification to the request titled **IK - MODIFICATION_Subject Recognition for Students Participating in Erasmus or Other Mobility Programmes**.
- **Only the newly selected subjects should be included** in this request (previously approved courses must not be listed again).
- Following your departure, **any necessary changes based on your final subject selection during the mobility period must be recorded in the Learning Agreement During Mobility section of the Mobility Online system**. Submission of the Learning Agreement During Mobility document is mandatory for all students whose subject selection differs from that specified in the Learning Agreement Before Mobility. **The document should indicate only the courses that have been deleted or added.**
- **The Learning Agreement During Mobility (or, if no changes occur, the Learning Agreement Before Mobility) must be accompanied by the official decision document of the IK - MODIFICATION_Subject Recognition for Students Participating in Erasmus or Other Mobility Programmes**. Submission of this decision document is mandatory for all students.
- The deadline for finalizing your course selection and uploading both documents (the Learning Agreement During Mobility and the decision document of the **Subject Recognition Request** submitted via Neptun) to the Mobility Online system is:
 - **November 30 in the autumn semester,**
 - **April 30 in the spring semester.**



During Mobility

Submission of Modification Documents

- The second installment of your Erasmus+ scholarship can only be disbursed if you have fulfilled the requirements outlined on the previous slide.
- We recommend (this does not apply to students participating in a professional internship after graduation) that, during your mobility period, you verify in Neptun whether your Erasmus+ status has been correctly recorded alongside your active student status. If not, please notify your student coordinator:
 - [BSc students](#)
 - [MSc students](#)
 - [Savaria Campus students](#)
- **This is important because:**
 - it facilitates the recognition of Erasmus credits;
 - students with Erasmus status are exempt from reallocation (should such reallocation occur at the end of the academic year due to the Erasmus semester);
 - no additional fees are charged for credits earned during the Erasmus semester, even in cases of credit overrun.



Further Steps After Mobility

Please upload the official Transcript of Records (issued by the host institution) to the Mobility Online system. Based on the data included in this document, and in accordance with the previously submitted Learning Agreement and the official decision containing subject equivalencies, the Education Office will record the recognized credits and the corresponding grades.

Contact

If you have any questions, please contact the Faculty Erasmus Coordinator, Anikó Csizmazia:

csaniko@inf.elte.hu

Information for CEEPUS Scholarship Holders

Detailed information is available by clicking [HERE](#)

