



ELTE

FACULTY OF  
INFORMATICS

# Registration for Subjects

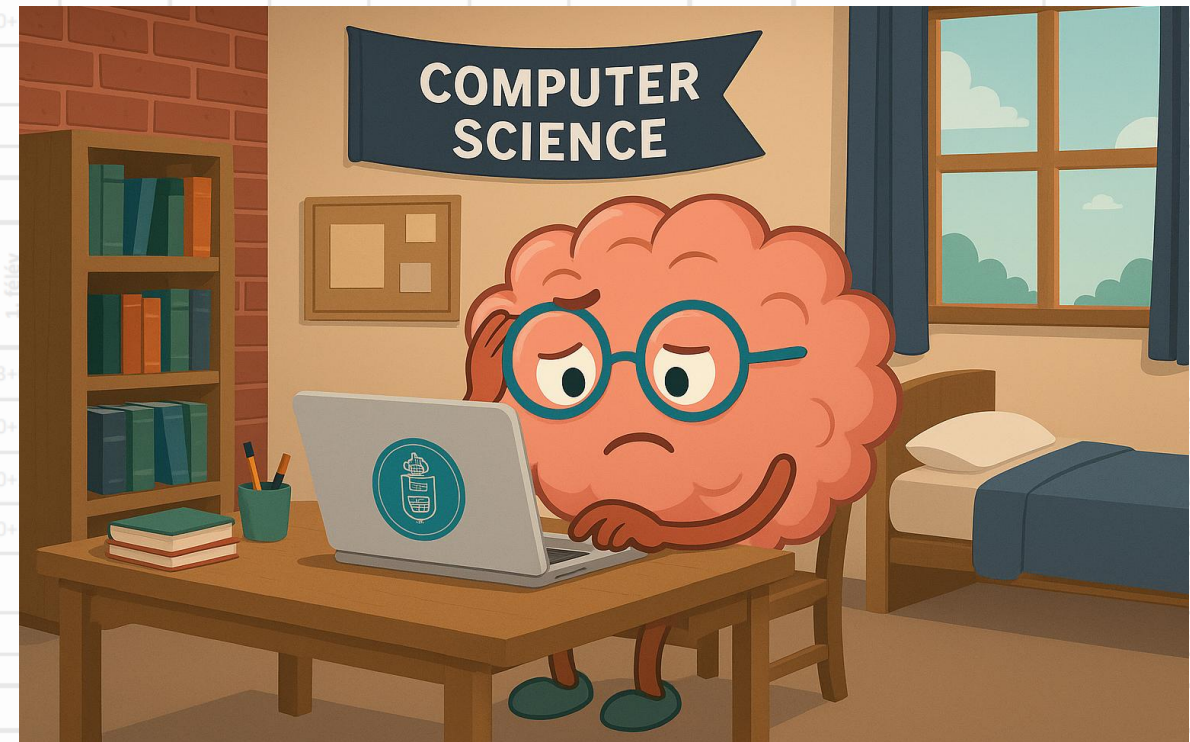
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# Planned registration for subjects= A stress-free start to the semester

## A step-by-step guide

Check your **Curriculum**:

1. Highlight with different colours the subjects you have already registered for and completed, and those you have registered for but have not yet completed.
2. Choose subjects for the semester (approx. 30 credits recommended per semester, considering the recommended semester of the subjects)
3. Check the prerequisites of the subjects you would like to take!



## Planned registration for subject= stress-free start to the semester

### A step-by-step guide

- **Is the subject offered this semester?**

- a) **Yes:** No further action needed.
- b) **No:** Inquire about offering an exam course on the subject at the department. .

- **Does the subject have a strong prerequisite?**

- a) **Yes, the prerequisite fulfilled:** You can register for the subject.
- b) **Yes, but the prerequisite is not fulfilled:** You cannot register for the follow-up subject until you fulfil the prerequisite.
- c) **Yes, there is, but you do not want to/cannot register for the unfulfilled prerequisite this semester:** Without fulfilling the prerequisite you cannot register for the follow-up subject; therefore, you will have to register for the prerequisite and the follow-up course in an upcoming semester.
- d) **No prerequisite:** You can register for the subject.

- **Is there a weak prerequisite for the subject?**

- a) **Yes:** register for the prerequisite first, then for the follow-up subject.
- b) **Yes, there is, but you cannot/do not want to register for it.** You will not be able to register for the follow-up course as without fulfilling the prerequisite you will not be able to complete the follow-up subject.
- c) **No:** You can register for the subject.

# Planned registration for subject= stress-free start to the semester

## A step-by-step guide

- **Are the lecture (exam) and the practice course offered under the same subject code (the subject code ends in EG)?**

- a) **Yes:** Register for the practice course first, then the lecture course (the course code starts with 90).

- b) **No:** No specific action needed; as for this, you can register for the subject.

- **Are the lecture (exam) and the practice offered as two different subjects under different subject codes (same title, codes end in E and G)?**

- a) **Yes:** Register for the practice subject first, then for the lecture subject.

- b) **No:** No specific action needed; as for this, you can register for the subject.

- **Did you register for the subject in a previous semester?**

- a) **No:** No specific action needed; as for this, you can register for the subject.

- b) **Yes, but prerequisite not fulfilled:** Transfer the fee for the 2nd/3rd/3rd+ time registration for the subject fee to the joint account (in case you could not fulfil the subject due to the unfulfillment of the prerequisite, it will not be counted into the maximum number of registrations for subjects regarding termination of student status).

- c) **Yes, but not completed the subject for another reason (other than the prerequisite):** Transfer the fee for the 2nd/3rd/3rd+ time registration for the subject.



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# Tips for registering for subjects



- **Use Preregistration: Register during preregistration to** get a higher ranking sequence point.
- **Check your ranking: Half a day before 'The cut' check your ranking status in your Registered subjects' list (Subjects/Registered subjects menu).** If your ranking sequence is higher than the maximum headcount limit (your ranking is low), Neptun will drop you from the course (this is the so called „cut“. Consider registering for another course or subject instead. You had better reschedule your timetable.
- **Check your Neptun messages regularly:** You will receive Neptun messages if you have been dropped from a subject or a course.
- **Make sure to provide in Neptun an e-mail address that you check regularly** (My data /Personal information) so that you can receive notifications regarding Neptun processes and receive messages from the Education Office.
- **Ensure to have enough funds in your joint account for the 2nd/3rd/3rd+ time registration fee for the subject (if relevant),** so you do not have to deal with your finances in the study term of the semester. If you have debts in Neptun, you will not be able to register for exams.

# Registration for subject

At the Faculty of Informatics, the registration for subjects consists of 3 phases:

## 1<sup>st</sup> phase Preregistration

- **Registration for a subject in this phase does not mean actual registration. We suggest registering at the end of the exam period of the previous semester.**
- **With your registration for subjects, you indicate your intention to register for the subjects in the semester.** The departments will use this information to set up groups for the subjects and courses and set the headcount limits. In this phase of registration for subjects, your task is to register for subjects you definitely want to take in the semester, thus indicating your intention to attend the subject. After the Preregistration period, Neptun will close for a week to evaluate the applications.

## 2<sup>nd</sup> phase Ranking registration period

- With your registration, you will set up your actual schedule for the semester.
- The registration is based on two criteria: **Ranking sequence**
- If several students have the same rank and the number of students in the course exceeds the maximum headcount limit, **the lucky point – a 'random' number set up by Neptun** – will decide who gets accepted.
- At the end of the registration period for subjects, the so-called 'cut' will drop the students who registered for the course, but whose rank is too low and will not fit in the course's maximum headcount limit.

## 3<sup>rd</sup> phase First-come, first- served registration

- **On the 1st week of classes**
- **This is the last chance to register for the available spaces in the courses.** In this phase, the registration for subjects/courses will take place first-come, first-served in the order of registration time, regardless of ranking.



# Ranking sequence

Should students who have registered for courses in Neptun undergo ranking for available places, points will be rewarded based on the following criteria:

| Rule                                                                                                                                                                                                                                                                                                                                                                                | Point   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| students beginning their studies in a programme (including higher education vocational training), and students who preregistered for the course must be rewarded                                                                                                                                                                                                                    | 100     |
| students must be rewarded the most points from the following options that applies to them:                                                                                                                                                                                                                                                                                          | 80      |
| for students for whom the study unit that the course satisfies is compulsory,                                                                                                                                                                                                                                                                                                       | 70      |
| for students for whom the study unit that the course satisfies is a compulsory elective,                                                                                                                                                                                                                                                                                            | 60      |
| for students for whom the study unit that the course satisfies is not compulsory, but in one of their major's tracks it is compulsory or a compulsory elective,                                                                                                                                                                                                                     |         |
| for students who register for the course in accordance with the ideal curriculum must be rewarded,                                                                                                                                                                                                                                                                                  | 10      |
| Exceptions: at IK based on section 375                                                                                                                                                                                                                                                                                                                                              | 20      |
| for part-time and correspondence students (including higher education vocational training) studying multiple programmes at the same time regardless of which of their active programmes the course belongs to,                                                                                                                                                                      | 20      |
| every student must be rewarded points ten times the number of programmes they are studying (including higher education vocational training) at the university (for the purpose of this paragraph, fixed programme pairs, the programme pairs of single-cycle long teacher training programmes and the modules of graduate teacher training programmes count as separate programmes) |         |
| students must be rewarded points five times the semester they are in, maximum                                                                                                                                                                                                                                                                                                       | max. 60 |
| students who have exceeded the time of the education period registering for a course in the programme's ideal study unit                                                                                                                                                                                                                                                            | 65      |
| students who have exceeded the time of the education period registering for a course not part of the programme's ideal study unit                                                                                                                                                                                                                                                   | 60      |
| students with active honoraria status registering for programme courses detailed under Section 27/A of this Regulations                                                                                                                                                                                                                                                             | 50      |
| students who fill out all OMHV surveys within the allotted time frame                                                                                                                                                                                                                                                                                                               | 8       |
| special needs students with active registration status                                                                                                                                                                                                                                                                                                                              | 1000    |



# Lucky points

- If several students have the same rank and the number of students on the course exceeds the maximum headcount limit, **the lucky point – a 'random' number set up by Neptun** – will decide who gets accepted **based on the following criteria:**
  - This number depends only on the code generated by the Electronic Educational System (Neptun code), the training period, and the unique identification number of the course.
  - If a student deregisters from a course and then registers again, they will receive the same lucky point.
  - The expected value of the place of every student in the sequence generated by the random numbers will be the same.



# Ranking sequence

- Your ranking score is available in the **Subjects > Register for subjects** menu. Select the course you wish to register for, then click **Details** to view your score and your position in the ranking.
- The ranking score 1 determines the ranking order, and the ranking score 2 (lucky point) decides on admission in case of equal scores.
- At the end of the enrollment period, the system drops those students who enrolled in the course, whose rank is too low (=ranking sequence is too high, ranking point is too low) and no longer fits into the maximum number of students in the class, as part of the so-called "Cut".
- **If Neptun indicates that the ranking sequence is higher than the max. number, the system will definitely drop you at the cut, so it is worth transferring to another course/subject.**

## Algorithms and data structures I

|                           |                                                                    |
|---------------------------|--------------------------------------------------------------------|
| Course type               | Előadás                                                            |
| Lecturer                  | Ásványi Tibor dr., Kovácsné Dr. Pusztai Kinga Emese, Pusztai Gábor |
| Location                  | -                                                                  |
| Room                      | -                                                                  |
| Headcount / Queue / Limit | 0 / 102 / 200                                                      |
| Ranking score 1           | 10188                                                              |
| Ranking point 2           | 2091126574                                                         |
| Ranking sequence          | 2.                                                                 |
| Language                  | angol                                                              |
| Preliminary requirement   | -                                                                  |
| Notes                     | angol BSC 1 évfolyam fix csoport                                   |

Ranked **Ranking sequence: 2.** Jelenléti • Előadás • Ásványi Tibor dr., Kovácsné Dr. Pusztai Kinga Emese, Pusztai...  
0 main / 103 waiting list / **200 limit** Details **Ranking is good: ranking sequence is low, ranking score high**

Ranked **Ranking sequence: 96.** • **Ranking position higher than max. headcount** • Jelenléti • Előadás •  
Horváth Győző Dr. • 0 main / 118 waiting list / **90 limit** Details **Ranking is bad: Ranking sequence is higher than the course limit**

# Additional information

- For subjects with practical (practice, subject codes ending in G) and theoretical (lecture/ exam, subject codes ending in E) parts under different subject codes, always register for the practical part first, then for the lecture.
- Regarding combined subjects (subjects with codes ending in EG), always register for the practice course first, and then for the lecture course.

| Computer Science BSc 2018 (in English, for Foreign students) |                                                  |             |               |            |              |                    |        |                      |                             |              |              |              |              |              |              |
|--------------------------------------------------------------|--------------------------------------------------|-------------|---------------|------------|--------------|--------------------|--------|----------------------|-----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Subject Code                                                 | Subject                                          | Lecture (L) | Practice (Pr) | Laboratory | Consultation | Form of assessment | Credit | Semester             |                             |              |              |              |              |              |              |
|                                                              |                                                  |             |               |            |              |                    |        | Recommended Semester | Prerequisite                | 1st Semester | 2nd Semester | 3rd Semester | 4th Semester | 5th Semester | 6th Semester |
| IP-18fSZGREG                                                 | <a href="#">Computer systems</a>                 | 2           | 0             | 2          | 1            | XCP                | 5      | 1                    |                             |              | 2+0+2+1      |              |              |              |              |
| IP-18fPROGEG                                                 | <a href="#">Programming</a>                      | 2           | 0             | 3          | 1            | XCP                | 6      | 1                    |                             |              | 2+0+3+1      |              |              |              |              |
| IP-18fIMPROGEG                                               | <a href="#">Imperative programming</a>           | 2           | 0             | 3          | 0            | XCP                | 5      | 1                    |                             |              | 2+0+3+0      |              |              |              |              |
| IP-18fFUNPEG                                                 | Functional programming                           | 2           | 0             | 2          | 1            | XE                 | 5      | 1                    |                             |              | 2+0+2+1      |              |              |              |              |
| IP-18fMATAG                                                  | <a href="#">Basic Mathematics</a>                | 0           | 4             | 0          | 0            | CP                 | 4      | 1                    |                             |              | 0+4+0+0      |              |              |              |              |
| IP-18fTMKG                                                   | <a href="#">Learning Methodology</a>             | 0           | 1             | 0          | 0            | P                  | 1      | 1                    |                             |              | 0+1+0+0      |              |              |              |              |
| IP-18fIVMKG                                                  | <a href="#">Business fundamentals</a>            | 1           | 2             | 0          | 0            | XP                 | 3      | 1                    |                             |              | 1+2+0+0      |              |              |              |              |
| IP-18fPNTEG                                                  | <a href="#">Programming languages</a>            | 2           | 0             | 2          | 2            | XCP                | 6      | 2                    | IP-18fIMPROGEG              |              | 2+0+2+2      |              |              |              |              |
| IP-18fOEPROGEG                                               | <a href="#">Object-oriented programming</a>      | 2           | 0             | 3          | 1            | XCP                | 6      | 2                    | IP-18fPROGEG                |              | 2+0+3+1      |              |              |              |              |
| IP-18fWFTEG                                                  | <a href="#">Web development</a>                  | 1           | 0             | 2          | 0            | XCP                | 3      | 2                    | IP-18fSZGREG (weak)         |              | 1+0+2+0      |              |              |              |              |
| IP-18fAA1E                                                   | <a href="#">Algorithms and data structures I</a> | 2           | 0             | 0          | 0            | E                  | 2      | 2                    | IP-18fAA1G (weak)           |              | 2+0+0+0      |              |              |              |              |
| IP-18fAA1G                                                   | <a href="#">Algorithms and data structures I</a> | 0           | 2             | 0          | 1            | P                  | 3      | 2                    | IP-18fMATAG, IP-18fIMPROGEG |              | 0+2+0+1      |              |              |              |              |
| IP-18fDM1E                                                   | <a href="#">Discrete mathematics I</a>           | 2           | 0             | 0          | 0            | E                  | 2      | 2                    | IP-18fDM1G (weak)           |              | 2+0+0+0      |              |              |              |              |



# Registration for subjects: late registration for subjects

## Useful information

- You can **request late registration for/deregistration from subjects** (registration for deregistration from subjects after the subject registration period) **only in the 2nd week of the semester and only in case of credit transfer and only for the subjects of the curriculum. Please keep track of the deadlines.**
- **Semester-Specific Subjects:** When registering for your subjects, please note that autumn semester subjects (odd-numbered semester subjects) are offered only in the autumn semester, and spring semester subjects (even-numbered semester subjects) are offered only in the spring semester. The 1st and 2nd-semester subjects are offered every semester except for Object-oriented Programming (IP-18fOEPROGEG) and Algorithms and Data Structures I (practice IP-18fAA1G and exam (lecture), IP-18fAA1E). We can guarantee the offering of the subject only in the semesters following the curriculum.
- **Unavailable Subjects:** If a subject is not offered as per the curriculum, you may request an exam course with the approval of the head of the department to which the subject belongs.

**You can request late registration for subjects (subjects of the curriculum only) via a Neptun request:**

**Request to be registered for a subject after the subject registration period**

# Registration for subjects

## step-by-step

You can register for subjects in Neptun via **Subject > Register for subject** menu. To register for your subjects.

The screenshot displays the Neptun web application interface. At the top, there is a navigation bar with a logo, a 'Menu' button, a search bar labeled 'Menu search', and a user profile icon. Below the navigation bar, a sidebar menu is visible with options: Favourites, Home, Calendar, Studies, Subject (highlighted with a red box), Exams, Finances, Community spaces, Administration, and Information. A secondary menu is open for the 'Subject' option, listing: Subject main menu, Register for subject (highlighted with a red arrow), Registered subjects, Taken courses, Tasks, Offered grades, and Subject related requests. The main content area shows a 'Registration' section with a table. The table has two columns: 'Accepted' (with a flag icon) and 'admission year' (with a calendar icon). The 'Accepted' column is labeled 'registration status'.

| Accepted            | admission year |
|---------------------|----------------|
| registration status |                |



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# Registration for subjects

## step-by-step

Choose the current semester ('*Current term*' ) and ' *Subjects from curriculum*' from the dropdown menus, then click on **Search subject**.

**Make sure you register for subjects in accordance with your curriculum.**  
**(The subject codes follow the subject codes in the curriculum.)**

 Menu  **Register for subject**

Credits taken 

Term  
20XX/XX/X ( Current term ) 

Subject type  
Subjects from curriculum 

Subject code/name

Additional filters 

Latest filter () (a few seconds ago) > ☐ Keep additional filters open

Delete filter

**Search subject** 

Subject 

ABC ascending  Legend 

ADA

Compulsory Elective • 5 credit • Min. / max. semester 5 / 6 • term mark • IP-18fKVADA • Elective subjects

Take subject

 Subject details

 Download syllabus



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# Registration for subjects

## step-by-step

Find the subject you want to register for, then click the arrow icon at the end of the corresponding row.

|                                   |                                                                                                             |     |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------|-----|
| ADA                               | Compulsory Elective • 5 credit • Min. / max. semester 5 / 6 • term mark • IP-18fKVADA • Elective subjects   | ▼   |
| Advanced web programming          | Compulsory Elective • 5 credit • Min. / max. semester 4 / 6 • term mark • IP-24fKVHWPEG • Elective subjects | ➡ ▼ |
| Algorithms and data structures I  | Compulsory • 3 credit • Recommended term: 2 • term mark • IP-18fAA1G • Obligatory subjects                  | ▼   |
| Algorithms and data structures I  | Compulsory • 2 credit • Recommended term: 2 • exam • IP-18fAA1E • Obligatory subjects                       | ▼   |
| Algorithms and data structures II | Compulsory • 2 credit • Recommended term: 3 • exam • IP-18fAA2E • Obligatory subjects                       | ▼   |

# Registration for subjects

## step-by-step

The available courses of the lecture will appear. Select the lecture and/or practice course(s) of your choice, then click on **Take subject**.

Advanced web programming

Compulsory Elective • 5 credit • Min. / max. semester 4 / 6 • term mark • IP-24fKVHWPEG • Elective subjects

Take subject

Download syllabus

Subject code

Előadás = Lecture

☒ 90

Jelenléti • Előadás • Horváth Győző Dr. • 0 persons / 90 limit • Details

Add to planner

Labor

☒ 1

Jelenléti • Labor • Horváth Győző Dr. • 0 persons / 20 limit • Details

Add to planner

☐ 2

Jelenléti • Labor • Horváth Győző Dr. • 0 persons / 20 limit • Details

Add to planner

☐ 3

Jelenléti • Labor • Nagy Bendegúz, Horváth Győző Dr. • 0 persons / 20 limit • Details

Add to planner

☐ 4

Jelenléti • Labor • Nagy Bendegúz, Horváth Győző Dr. • 0 persons / 20 limit • Details

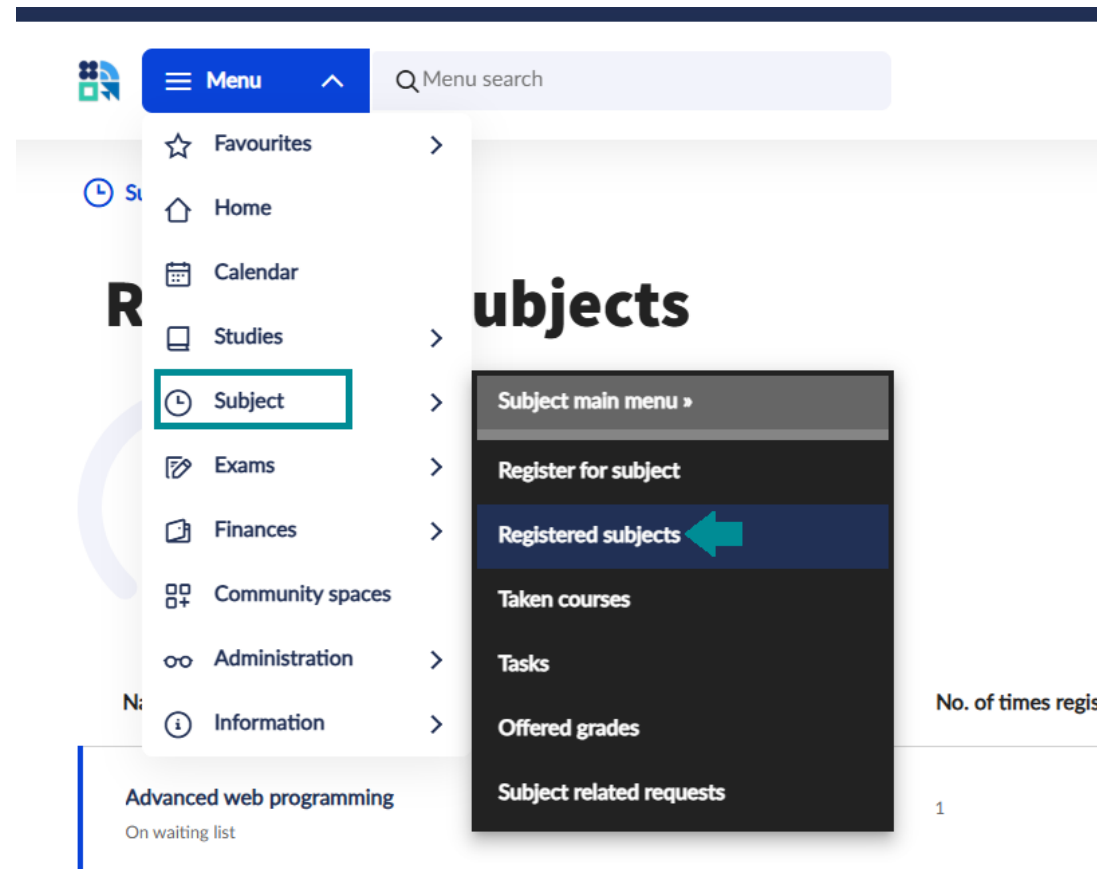
Add to planner



# Registration for subjects

## step-by-step

A notification will confirm successful subject registration. You can view your registered subjects under **Subjects > Registered subjects**.



- **Subject codes ending in EG:** You must register for **both** the **lecture** and the **practice/lab** course of the same subject.
- **Subject codes ending in G:** Register for a **practice/lab** course only.
- **Subject codes ending in E:** Register for a **lecture** course only.

**Always check prerequisites** before completing your registration.



# If you cannot register for a subject

## Troubleshooting Registration Issues

### If you cannot register for a subject,

- **you have not registered for the semester yet;**

Set your status to active.

- **there is no registration for the subject period;**

Check the Academic Calendar.

- **you have outstanding debts in Neptun;**

The system will not allow you to register for subjects until you fulfil your debts. You will be able to register for subjects as soon as you have fulfilled the transcribed amount. You can check your finances in Neptun > Finances menu.

We recommend keeping funds in your Neptun joint account for unexpected situations expenditure and emergencies.

- **you have not met the prerequisite of the subject;**

If you have not completed the strong prerequisite of a subject then you cannot register for the follow-up subject. If the subject you would like to register for has a weak prerequisite, register for the weak prerequisite first.

- **you have exceeded registration times;**

You have already registered for the subject 3 times, but you have not completed it.

The registration for a course has an extra charge which is transcribed by the Education Office. If you have already registered for the subject 3 times, but have not fulfilled the subject, you can request additional registration from the dean via Neptun (IK-Request for Equity from the Dean). It applies to compulsory elective subjects as well.

- **the subject is not offered in the current semester.**

Check your curriculum for semester-specific subjects. The subjects of the autumn semester are offered only in autumn, whereas the subjects of the spring semester are only offered in spring. The exceptions to this rule are the majority of the 1st and 2nd semester subjects which are offered every semester.

# About the exam course

## What is an exam course?

**It is an exam opportunity** for you to retake a lecture course which **you registered for in a previous semester, but you did not complete it and it is not offered in the current semester.**

## You can request an exam course if

- **you have already registered for a subject in a previous semester, but** the subject is not offered this semester;
- **it is not a combined subject** (subjects with the subject code ending in EG) which you haven't fulfilled its practice of. In this case your request for an exam course will be automatically denied.
- you have not completed the lecture (exam) or exam course;
- During the assessment **you obtained a „Fail” or „Unfulfilled” grade, you have not passed the subject**
- you registered for a subject and its weak prerequisite in a previous semester parallelly, but **you did not pass the prerequisite** subject; therefore you automatically could not be assessed for the follow-up subject;
- **you abandoned the subject:** you registered for a subject, but later during the semester you abandoned it and did not attempt to complete it;
- in the case of subjects which are not combined assessment subjects and **the subject requirements are to be fulfilled by an exam;**

**You can request an exam course with the lecturer in charge at the department where the subject belongs.**

As the exam course indicates that you are retaking the subject, **the related fees will be transcribed by the Education Office during the study term.**

# Admission of MSc subjects in the BSc training

Admission to an MSc course is only possible with a Request for Equity application, in the last semester of your training, if you have a maximum of 10 credits left to be fulfilled for absolutory in addition to the thesis. The lecturer's support is required in all cases. Regarding a compulsory subject, you must also declare that you do not count these credits towards your BSc degree. (The same subject cannot be used in two degrees.)

**Deadline to submit the request:** the first week of the study term, Friday

**Where to submit the form?** [Via e-mail to your student coordinator](#)

**The Request is available [HERE](#)**

